

SUFFOLK MAGISTRATES' COURTS COMMITTEE REGISTER OF FACILITIES FOR DISABLED COURT USERS WEST SUFFOLK

It is the policy of the Committee to ensure that all disabled court users and employees are treated fairly and with respect and dignity. It is the aim of this Committee, as a service provider and as an employer, to ensure that all reasonable steps are taken to secure equal access for disabled people to court facilities and employment as appropriate.

Introduction

In West Suffolk, the Magistrates' Court operations are spread over three separate sites - Bury St Edmunds, Mildenhall and Sudbury. The main courthouse/administrative centre and fines/fees payments office is situated at Bury St Edmunds. Family and Youth cases are dealt with at all three courts.

Main Court Building and Administrative Office - Bury St Edmunds

The Magistrates' Court
Shire Hall
Bury St Edmunds
Suffolk IP33 1HF
Tel 01284 352300
Fax 01284 352345

- ◆ No designated disabled parking - however can be arranged on prior request
- ◆ Accessible entrance
- ◆ Improved signage
- ◆ Lift available on request - assistance available from court staff
- ◆ Accessible toilets / baby changing unit available on ground floor
- ◆ Hearing enhancement system at reception/fines and fees payment office
- ◆ Hearing enhancement system in Grand Jury Room and Nisi Prius
- ◆ Staff trained in disability awareness
- ◆ Further assistance available from court ushers/security staff.

Court only - Mildenhall

The Magistrates' Court
Queensway
Mildenhall
Suffolk

Telephone enquiries should be made to the administrative office at Bury St Edmunds

- ◆ No designated disabled parking - however can be arranged on prior request
- ◆ Accessible entrance
- ◆ Improved signage
- ◆ Accessible toilet
- ◆ Hearing enhancement system at reception/fines and fees payment office
- ◆ Hearing enhancement system in Court 1 and Court 2
- ◆ Staff trained in disability awareness
- ◆ Further assistance available from court ushers/security staff.

Court only - Sudbury

The Magistrates' Court
 Acton Lane
 Sudbury
 Suffolk

Telephone enquiries should be made to the administrative office at
 Bury St Edmunds

- ◆ No designated disabled parking - however can be arranged on prior request
- ◆ Accessible entrance
- ◆ Improved signage
- ◆ Accessible toilet
- ◆ Hearing enhancement system at reception
- ◆ Hearing enhancement system in Court 1 and Court 2
- ◆ Staff trained in disability awareness
- ◆ Further assistance available from court ushers/security staff.

Court users with any special needs should contact the Listing Officer, who has been designated the Deputy Disabled Persons Officer, on 01284 352313.

General Enquiries

Any enquiries of a general nature should be made to the Committee's Disabled Persons Officer.

Director of Support Services
 Suffolk Magistrates' Courts Committee
 The Magistrates' Court
 Shire Hall
 Bury St Edmunds
 Suffolk IP33 1HF
 Tel 01284 352300
 Fax 01284 352343

The information contained in this document is current as at 1st April 2004 and will be updated as additional facilities become available or improvements are made.

Signed
Disabled Persons Officer

SUFFOLK MAGISTRATES' COURTS COMMITTEE REGISTER OF FACILITIES FOR DISABLED COURT USERS SOUTH EAST SUFFOLK

It is the policy of the Committee to ensure that all disabled court users and employees are treated fairly and with respect and dignity. It is the aim of this Committee, as a service provider and as an employer, to ensure that all reasonable steps are taken to secure equal access for disabled people to court facilities and employment as appropriate.

Introduction

In East Suffolk, the Magistrates' Court operates at Ipswich. It has a courthouse/administrative centre with a fines/fees payments office. Family and Youth cases are also dealt with at the court.

Main Court Building and Administrative Office - Ipswich

The Magistrates' Court
Elm Street
Ipswich
Suffolk IP1 2AP
Tel 01473 217261 Fax 01473 231249

- ◆ No designated disabled parking - however can be arranged on prior request
- ◆ Accessible entrance
- ◆ Improved signage
- ◆ Lift available on request - assistance available from court staff
- ◆ Accessible toilets on lower ground floor and first floor
- ◆ Hearing enhancement system at reception/fines and fees payment office
- ◆ Hearing enhancement system in Court 3, Court 4 and Court 6
- ◆ Staff trained in disability awareness
- ◆ Further assistance available from court ushers/security staff.

General Enquiries

Any enquiries of a general nature should be made to the Committee's Disabled Persons Officer.

Director of Support Services
Suffolk Magistrates' Courts Committee
The Magistrates' Court
Shire Hall
Bury St Edmunds
Suffolk IP33 1HF
Tel 01284 352300 Fax 01284 352343

Court users with any special needs should contact the Listing Officer, who has been designated the Deputy Disabled Persons Officer, on 01473 217261.

The information contained in this document is current as at 1st April 2004 and will be updated as additional facilities become available or improvements are made.

Signed
Disabled Persons Officer

SUFFOLK MAGISTRATES' COURTS COMMITTEE REGISTER OF FACILITIES FOR DISABLED COURT USERS NORTH EAST SUFFOLK

It is the policy of the Committee to ensure that all disabled court users and employees are treated fairly and with respect and dignity. It is the aim of this Committee, as a service provider and as an employer, to ensure that all reasonable steps are taken to secure equal access for disabled people to court facilities and employment as appropriate.

Introduction

In North East Suffolk, the Magistrates' Court operates at Lowestoft. It has a courthouse/administrative centre with a fines/fees payments office. Family and Youth cases are also dealt with at the court.

Main Court Building and Administrative Office - Lowestoft

The Magistrates' Court
Old Nelson Street
Lowestoft
Suffolk NR32 1HJ
Tel 01502 501060
Fax 01502 513875

- ◆ No designated disabled parking - however can be arranged on prior request
- ◆ Accessible entrance
- ◆ Improved signage
- ◆ Lift available on request - assistance available from court staff
- ◆ Accessible toilets / baby changing unit available off main courthall
- ◆ Hearing enhancement system at reception/fines and fees payment office
- ◆ Hearing enhancement system in Court 1,2 & 3
- ◆ Staff trained in disability awareness
- ◆ Further assistance available from court ushers and security staff.

Court users with any special needs should contact the Listing Officer, who has been designated the Deputy Disabled Persons Officer, on 01502 501060.

General Enquiries

Any enquiries of a general nature should be made to the Committee's Disabled Persons Officer.

Director of Support Services
Suffolk Magistrates' Courts Committee
The Magistrates' Court
Shire Hall
Bury St Edmunds
Suffolk IP33 1HF
Tel 01284 352300 Fax 01284 352343

The information contained in this document is current as at 1st April 2004 and will be updated as additional facilities become available or improvements are made.

Signed
Disabled Persons Officer